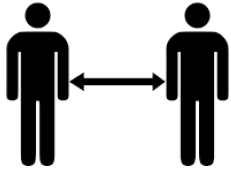
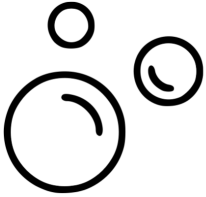




Albany Academy - *Back to School Safely*



Social distancing - Staff will keep 2m away from children and they will not be able to move round the class to support children as they usually would. Social distancing within classrooms does not need to be kept to 2m between children.



Keeping year groups separate from each other – each year group will be in a separate 'bubble' and will not mix in school with any other year group. Key Stage 3 students will be taught in their tutor groups.



Keeping children in the same zone of school as much as possible – The school has been split into 6 zones and children will remain in one zone for all of their lessons each day. The only exception to this is Year 10 and 11 options classes which will be taught in the specialist classrooms.



Regular hand washing – children will have access to toilets in each zone and will be asked to wash their hands with sanitiser as they enter and leave school and as they enter and leave lessons. There are hand sanitisers at each entrance and in every classroom.



Good hygiene through 'catch it, kill it, bin it' – students should bring in their own tissues, and tissues will be available in every classroom.



There will be reduced movement round school. We have changed to three lessons and students will remain in one zone for the day. Lockers will not be used because students will remain in one zone each day.



Enhanced cleaning - our cleaning staff will clean classrooms between each 'bubble'. Resources, including computers will be thoroughly cleaned daily and not shared between different 'bubbles'.



We will have a staggered start and end time. For children who catch a school bus and arrive early, and for siblings who arrive early, we have a waiting classroom in each zone.

Our planned start and end times for each year group from 7th September are:

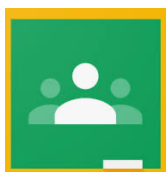
Year	Start	Finish
7	8.45am	2.15pm
8	9.00am	2.30pm
9	9.15am	2.45pm
10	9.30am	3.00pm
11	9.45am	3.15pm



We will continue to restrict visitors to school - Parents should not enter school without a prior appointment. If you wish to speak to a member of staff, please phone the school office 01257 244020. If a visit or face to face meeting is necessary then we will arrange this with you.



Cashless - From September children will no longer be able to bring cash into school to pay for meals. You can top up your child's dinner money on Parentmail.



Online homework - Homework will be set on Google classroom. Parents will be connected to the classroom so you can see what work is set and when it is due.



Test & trace - If you or your child becomes symptomatic you should have a test. Call 119, or visit <https://www.gov.uk/get-coronavirus-test> . Notify school of any tests and the results.



Fever



Cough



Shortness of breath

Symptomatic - Stay at home

**Contact school if you or your child is symptomatic. Do not send your child to school.
01257 244020**